

Barlaston & Tittensor Scout Group

Property, Equipment, Vehicles & Vessels Policy

- a. The Group must be properly accommodated and equipped in order to carry out our training programmes.
- b. The administrators of the Group must concern themselves with all legal requirements relevant to the ownership of all property and equipment or to the leasing or hiring of premises.
- c. All freehold, leasehold or licensed land, with or without buildings, must be held by at least two (and no more than four) Holding Trustees appointed as specified (unless title to the said land is held by a Custodian Trustee on behalf of the Scout Unit e.g. The Scout Association Trust Corporation (SATC) or the Official Custodian for Charities etc). [Land adj to Barlaston Station, Dukes Walk, off Station Road, where Scout hut is located, is currently held by SATC as Custodian Trustee]
- d. Holding Trustees of land must be appointed under either a Declaration of Trust or named as the Trustees in the relevant Conveyance, Lease, Licence or such other Deed, Transfer or other formal agreement as may be necessary in the circumstances. The SATC will hold land upon standard trusts which have been approved by the SATC's legal advisers.
- e. Investments must also be held in the manner listed above under point c. with the exception being that the SATC is unable to hold such investments.
- f. The SATC can be appointed by the Group to hold title to land as Custodian Trustee only and, as such, the SATC cannot have any responsibility for the decision-making or day-to-day management of the Group or its land. The SATC is also unable to negotiate land or property matters on behalf of the Group.
- g. The SATC must be appointed through its proper procedure for which a standard fee is chargeable (please contact the SATC in writing at Gilwell Park, Chingford, London E4 7QW or at trust.corporation@scout.org.uk).
- h. As Custodian Trustee the SATC must obtain instructions regarding the land or property from a member of the Group's Trustee Board or a person or persons

properly authorised by that Board to instruct the SATC.

- i. A suggested template for a Declaration of Trust suitable for local Trustees to declare Trust when intending to hold title to land can be provided by the Association's Legal Services Department which should then be amended/checked by a local solicitor acting for the Group to reflect the particular local circumstances.
- j. The Group Treasurer must maintain proper inventories of all equipment owned, including furniture, training equipment, musical instruments or equivalent of any other kind.
- k. The Group Treasurer must ensure that motor vehicles, vessels and aircraft owned by the Group are properly registered, licensed and insured as necessary and that all requirements as to their condition, testing or any other matters are fulfilled.
- l. Motor vehicles must be registered either in the name of the Group or in the name of a nominee, in which case the registration must show that the person is a nominee of the Group.
- m. When Members or sections of the group use their personal transport on Scout/Group activities, they should be aware of the current regulations affecting motor transport. Guidance can be obtained from the Scout Information Centre.

B & T Scout Group's Property, Equipment, Vehicles & Vessels Policy, in general, aims to closely reflect and sit comfortably within the framework of The Scout Association's Property, Equipment, Vehicles & Vessels Policy.

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